



Tuolumne County Association of Realtors®
“The Voice of Real Estate for Tuolumne County”
14195 Tuolumne Road
Sonora, California 95370
Phone: 209.532.3432 Fax: 209.5339418
www.TCRealtors.org



MLS FEE POLICY

The Tuolumne County Association of REALTORS® MLS Fee Policy is as follows:

TCAR MLS fees run quarterly. 1st Quarter: January to March; 2nd Quarter: April to June; 3rd Quarter: July to September; 4th Quarter: October to December. MLS fees are due BEFORE close of business on the last day of the month PRIOR to the first day of the new quarter. If MLS fees are not received on time, MLS services will be suspended and there will be a \$50 reconnection fee (in addition to the quarterly fees due) to reinstate service. If all MLS fees are not paid by the first day of the following quarter, all MLS services will be terminated. To reinstate after the first day of the following quarter an MLS Participant must reapply as a new member.

EXAMPLE: *For the 4th Quarter – (Oct. – Dec) fees would be due no later than 4:30pm on September 30th. If payment is not received by 4:30 pm on September 30th, services will be suspended and a reconnection fee of \$50.00 will be charged. If payment is not received by the 1st day of the following quarter (in this scenario – January 1st) services will be terminated and a new application will need to be completed and new member fees apply. **Please use the payment portal (LAMPS) to ensure on time payment.***

MLS billing is sent out via email 30 days prior to the date on which the fees are due. If it is not possible for you to receive your bill via email, please let us know and we will be happy to mail it. It is the Participant's responsibility to keep the MLS apprised of any changes to your contact information.

The MLS will endeavor to get a bill to the Participant. However, it is the Participant's responsibility to know when the fees are due and payable. Failure on the part of the Participant to receive a bill does not relieve the Participant of the responsibility to pay fees when due, nor does it relieve the Participant of paying a reconnection fee when payments are received after the due date.

MLS fees are per Quarter, per Agent. The Broker counts as an agent and must be a participant in this MLS in order for his/her agents to subscribe to the service. We do not accept payment from individual agents. ***We bill the Broker (Office) and only accept payment from the Broker/Office via (credit/debit card via the online payment system – LAMPS).***

Please call the MLS Director at 209.532.3432 (between the hours of 8:30-4:30pm Mon. – Fri.) if you have any questions about the MLS or MLS Policies.

Thank you,
Shauna M. Love
Association Executive TCAR



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TO APPLY FOR MLS SERVICES:

Fill out the application completely and email to: tcarmls@mlode.com with a copy of your BRE/DRE license and California State issued ID. Once we have verified that the application is complete we will process the application and bill your Broker. Once the invoice has been paid we will issue you your login information and schedule a time for you to come to the office to issue you your Supra Key. ***Please note: That it can take up to 3 business days to have full access once applications have been completed. – Once we receive the completed application we input into LAMPS, collect payment, then it must flow over to NAR, CAR and Paragon before you will have full access to zipForms, Paragon, etc.***

MLS fees do not include a lock box key. Keys are an additional cost and are billed directly by Supra if you choose to have one. We use the Supra iBox system and our Keys are leased from Supra. ***Each agent is required to have his/her own key. Agents may not share a key nor may they use each other's key.***

Copies of the MLS Rules & Regulations and MLS Policy are available to view in Paragon under MLS Documents. Please take the time to read and become familiar with these documents as you will be expected to operate within their parameters. Copies of these rules and policies can also be found online at www.tcrealtors.org

TCAR uses the Paragon MLS System. Your quarterly fee gives you 24-hour access to the system. We offer individual training to new members. If you wish to schedule a training or if you have any questions regarding your participation, please contact our MLS Director at 209.532.3432.

BROKERS: *If you have agents working for you who are not subscribed to the TCAR MLS we will need to have a certification of non-use from you, stating that these agents will not use the MLS or MLS data in any way. If you do not have any agents working for you, we will need to certify that as well.*

The TCAR office is open Monday through Friday between the hours of 8:30 and 4:30pm. Please feel free to call 209.532.3432 with any questions you might have.



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TCAR Multiple Listing Service Fee Schedule

Description	Frequency	Amount
Access/Use (per Participant/Subscriber)	Quarterly	\$125.00
Assistant Application Fee (Per Assistant)	Quarterly	\$50.00
Assistant Fee (Per Assistant)	Quarterly	\$50.00
Cooperating Key (initial then annual)	Annual	\$50.00
Reinstate/Reconnect (per occurrence)	One Time	\$50.00
Transfer Fee (per occurrence)	One Time	\$35.00
Broker Participant Application	One Time	\$300.00
Agent Subscriber Application	One Time	\$100.00
Affiliate Member Application	One Time	\$75.00
Affiliate Member Fee	Quarterly	\$25.00
RETS/IDX Vendor Application	One Time	\$200.00
RETS/IDX Fee	Quarterly	\$75.00
VOW Application	One Time	\$500.00
VOW Access/Use Fee	Monthly	\$50.00
Listing Input Fee (per occurrence)	One Time	\$25.00
Reciprocal Listing Fee (per occurrence)	One Time	\$50.00
Loaner Key Late Fee (per occurrence)	Per Day	\$5.00



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TCAR Multiple Listing Service Citation Fine Schedule

Description	Frequency	Amount
Tier One – 1 st Violation	Warning	\$0.00
Tier One – 2 nd Violation (Option to attend class instead if offered)	One Time	\$100.00
Tier One – 3 rd (and subsequent) Violation	One Time	\$300.00
Tier Two – 1 st Violation	Warning	\$0.00
Tier Two – 2 nd Violation	One Time	\$200.00
Tier Two – 3 rd (and subsequent) Violation	One Time	\$500.00
Tier Three – 1 st Violation	Warning	\$0.00
Tier Three – 2 nd Violation	One Time	\$500.00
Tier Three – 3 rd (and subsequent) Violation	One Time	\$1000.00

TCAR REALTOR® Fee Schedule

Description	Frequency	Amount
Broker Application Fee	One Time	\$250.00
Agent Application Fee	One Time	\$150.00
TCAR Annual Dues (prorated when joins)	Annual	\$150.00
NAR Annual Dues (prorated when joins)	Annual	\$134.00
CAR Annual Dues (prorated when joins)	Annual	\$184.00
CAR Optional Dues – Fair Housing	Annual	\$10.00
CAR Optional Dues – Action Fund	Annual	\$49.00
CAR Optional Dues – Real Cost Business	Annual	\$148.00
TCAR Inactive Waiver (per occurrence)	One Time	\$50.00



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2017 T.C.A.R FEES FOR NEW REALTOR® MEMBERS

Month	NAR Dues	CAR Dues	TCAR Dues	Processing Fee	Application Fee	TOTAL DUE	Optional Housing
January	\$155.00	\$184.00	\$150.00	\$30.00	\$150.00	\$669.00	\$10.00
February	\$145.00	\$168.67	\$137.50	\$30.00	\$150.00	\$631.17	\$10.00
March	\$135.00	\$153.33	\$125.00	\$30.00	\$150.00	\$593.33	\$10.00
April	\$125.00	\$138.00	\$112.50	\$30.00	\$150.00	\$555.50	\$10.00
May	\$115.00	\$122.67	\$100.00	\$30.00	\$150.00	\$517.67	\$10.00
June	\$105.00	\$107.33	\$87.50	\$30.00	\$150.00	\$479.83	\$10.00
July	\$95.00	\$92.00	\$75.00	\$30.00	\$150.00	\$442.00	\$10.00
August	\$85.00	\$76.67	\$62.50	\$30.00	\$150.00	\$404.17	\$10.00
September	\$75.00	\$61.33	\$50.00	\$30.00	\$150.00	\$366.33	\$10.00
October	\$65.00	\$46.00	\$37.50	\$30.00	\$150.00	\$328.50	\$10.00
November	\$55.00	\$30.67	\$25.00	\$30.00	\$150.00	\$290.67	\$10.00
December	\$45.00	\$15.33	\$12.50	\$30.00	\$150.00	\$252.83	\$10.00

2017 T.C.A.R. FEES FOR NEW BROKER MEMBERS

Month	NAR Dues	CAR Dues	TCAR Dues	Processing Fee	Application Fee	TOTAL DUE	Optional Housing
January	\$155.00	\$184.00	\$150.00	\$30.00	\$250.00	\$769.00	\$10.00
February	\$145.00	\$168.67	\$137.50	\$30.00	\$250.00	\$731.17	\$10.00
March	\$135.00	\$153.33	\$125.00	\$30.00	\$250.00	\$693.33	\$10.00
April	\$125.00	\$138.00	\$112.50	\$30.00	\$250.00	\$655.50	\$10.00
May	\$115.00	\$122.67	\$100.00	\$30.00	\$250.00	\$617.67	\$10.00
June	\$105.00	\$107.33	\$87.50	\$30.00	\$250.00	\$579.83	\$10.00
July	\$95.00	\$92.00	\$75.00	\$30.00	\$250.00	\$542.00	\$10.00
August	\$85.00	\$76.67	\$62.50	\$30.00	\$250.00	\$504.17	\$10.00
September	\$75.00	\$61.33	\$50.00	\$30.00	\$250.00	\$466.33	\$10.00
October	\$65.00	\$46.00	\$37.50	\$30.00	\$250.00	\$428.50	\$10.00
November	\$55.00	\$30.67	\$25.00	\$30.00	\$250.00	\$390.67	\$10.00
December	\$45.00	\$15.33	\$12.50	\$30.00	\$250.00	\$352.83	\$10.00